

Policy Title: Citizenship and Disciplinary Action

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Policy Reference:	PL.39
Policy Type:	<input checked="" type="checkbox"/> Company <input type="checkbox"/> Position <input type="checkbox"/> Other

Effective Date:	8/1/2024
Print Date:	8/19/2024

Description:

Good behavior is very important to the quality of education in our classes and maintaining the standards of our school. The teachers will go over their rules daily until the students are familiar with them. Students will be expected to follow school rules. Breaking rules will result in losing points in citizenship. Parents will be informed by phone call if their student's behavior rating reaches a level 3 or lower.

<u>Citizenship Rating</u>	<u>Description</u>	<u>Consequences</u>
10	Honors-Above & Beyond	a. Put name in for star student for the quarter that you are in. SUGGESTED ACTION: Star Student Candidate, Positive parent feedback and contact, possible classroom rewards, extra privileges. <u>Behavior documentation will be recorded on Jupiter Grading System</u>
Green 5	Satisfactory-Meets Expectations	a. Positive Affirmations (verbal acknowledgement of good behavior, individual and/or class points, stickers, etc.) b. Positive parent contact (positive call, text, note home, etc.) c. Bonus time at school SUGGESTED ACTION: Reinforce classroom procedures and classroom rules. Give opportunities for a child to use your procedures that have been taught. <u>Behavior documentation will be recorded on Jupiter Grading System</u>
White 4	Needs Improvement- Still Learning; occasionally need to be reminded on rules	a. Warning and Verbal Reminder of rule broken and classroom/teacher expectations. Student will repeat back the rule. b. There will be a consequence for the broken rule. The consequence will be related, reasonable per age, and done with respect. c. Teacher will notify parent and let them know they will move to a level 2 if they have to be reminded of this rule again. This is for more than once a day or 3-4 days in a row of the same broken rule. SUGGESTED ACTION: Report behavior to Character Training. Take the child through the Assessment Event Process and create an action plan. <u>Behavior documentation will be recorded on Jupiter Grading System</u>
Yellow 3	Poor-Needs more practice; constantly being reminded on rules. Is a distraction to the class	a. Student will call parent and inform them of misbehavior. Teacher will also talk to parent to make a step-by-step character plan. Teacher and parent will help the student complete this for at least a week. b. Grades K4 - 1st Both parents will be contacted if a student receives a level 2 rating three times in one quarter c. Grades K4 - 1st A fourth level 2 rating in one quarter will result in a level 1 rating SUGGESTED ACTION: Time out, take student to the office and call both parents. If the child can return to class and participate with out any distractions he can return to class. Teacher continues to reinforce training and work with the student to meet the classroom and schools expectation. <u>Behavior documentation will be recorded on Jupiter Grading System</u>

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<p>Orange</p> <p>2</p>	<p>Unacceptable-Defiant (Deliberately acting against the one over you when being corrected or given instructions; aggressively hitting or talking back.</p>	<p>a. Office Referral (Student will be sent to the office)</p> <p>b. 1st Offense: Both Parents will be called. One of the parents is required to come and sit in class with the child for at least one hour before the child can return to class on their own. The school will provide a plan of action that must be completed by the parent and the student, after they have observed the class for an hour. If the parent doesn't come within one hour, there will be a late charge of \$2.15 every fifteen minutes the child remains at school without their parent.</p> <p>c. 2nd Offense: See Level 0</p> <p>d. 3rd Offense: See Level 0</p> <p>SUGGESTED ACTION: Escort child to the office and contact administration. A meeting will be scheduled with both parents to create a plan of action for the student to have him continue attending MSPA.</p> <p><u>Behavior documentation will be recorded on Jupiter Grading System</u></p>
<p>Red</p> <p>1</p>	<p>Suspension</p>	<p>a. 2nd Offense: Both parents will be called. The student will be suspended for 3 days. The school will provide a plan of action, to be completed by the parent and student. If the parents doesn't come within one hour, there will be a late charge of \$2.15 every fifteen minutes the child remains at school without their parent.</p> <p>SUGGESTED ACTION: A meeting will be scheduled with the Parents, and Patriarch to discuss a solution to prevent possible expulsion.</p> <p><u>Behavior documentation will be recorded on Jupiter Grading System</u></p>
<p>0</p>	<p>Expulsion</p>	<p>a. 3rd Offense: Both parents will be called. The student will be expelled for the remainder of the year. The school will provide a plan of action That must be completed, with a positive reevaluation of the student, before returning the following year. If the parents doesn't come within one hour, there will be a late charge of \$2.15 every fifteen minutes the child remains at school without their parent.</p> <p>SUGGESTED ACTION PLAN: A meeting with the Schools Executive Committee, Patriarch, Administration and Parent will be scheduled to decide what steps will need to be taken for the student to return to our school.</p> <p><u>Behavior documentation will be recorded on Jupiter Grading System</u></p>

Purpose:

This policy sets clear expectations for student behavior, emphasizing the importance of responsibility, integrity, and community values. By outlining the consequences for various infractions, it ensures consistent and fair enforcement of rules, which helps deter misconduct and address issues effectively when they arise.