

Reserved Parking Policy

To ensure that reserved parking spaces remain available for the individuals they are assigned to, vehicles may only park in a designated reserved space with proper authorization.

Vehicles found parked in a reserved space without authorization will receive a **Reserved Parking Violation Notice**. The notice will document the vehicle make and model, license plate number, and the current violation.

Violations will be handled as follows:

- **Warning:** Written warning — no fee
- **1st Violation:** \$10
- **2nd Violation:** \$20
- **3rd Violation:** \$40
- **Each Additional Violation:** \$40 per occurrence

After the third violation, the fee will remain at **\$40 for each additional violation** and will not increase further.

Violations are tracked by vehicle/license plate. Receiving a warning or paying a violation fee does not authorize a vehicle to use a reserved parking space in the future.

We ask all parents, staff, and visitors to pay close attention to parking signs and markings and to leave reserved spaces available for their designated users.

Thank you for your cooperation in keeping our parking areas accessible and organized.